



PENNSYLVANIA STATE COURT

"Here I am Lord, I come to do Your Will"

901 W. 15th Street
Tyrone, PA 16686

Suggested Format for District Deputy Reporting Form

Name of District Deputy _____

Assigned to Court _____

Date of this report _____

Purpose _____

Meeting

1. Was the court business meeting conducted according to proper procedure? _____
2. How many members were in attendance? _____
3. Were all officers in attendance? _____ If not, who was missing? _____
4. If officer was not present was she excused? _____
5. Was the chaplain present for any part of the meeting? _____
6. Did the Court Regent use a prepared agenda? _____
7. Did any Circle of Love Chairman report on her area? _____
8. Was there a speaker at the meeting? _____ If so, who and what was presented?

9. Did the members participate in any projects at this meeting? _____

Overall observation of this court. This information should be as accurate as possible.